

# Hailey Claus

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## PROFESSIONAL SUMMARY

Dynamic educator transitioning into new career opportunities, equipped with a robust skill set including curriculum development, instructional design, and student engagement. Known for fostering inclusive learning environments and leveraging technology to enhance educational outcomes. Strong communicator with a passion for continuous learning and a proven ability to adapt to diverse settings and problem-solve.

## SKILLS

- Microsoft Suite
- Figma
- Adobe XD
- Canva
- 90 wpm Typing Speed
- Usability Studies
- Relationship Building
- Lesson Planning
- Complex Problem-Solving
- Behavior Modeling
- Positive Reinforcement
- Exceptional Customer Service

## WORK HISTORY

**CAREGIVER** | 06/2022 to 06/2024

**Jill Gallet - Bremerton, WA**

- Sanitized dishes, tabletops, toys, and frequently touched surfaces to prevent spreading germs.
- Supported social-emotional growth by modeling positive behaviors and fostering nurturing environments.
- Implemented age-appropriate strategies to stimulate cognitive development and curiosity for ages 1-4.
- Monitored developmental milestones and provided individualized support as needed.
- Collaborated with parents to ensure consistency between home and learning environments.

**SUBSTITUTE** | 09/2021 to 06/2022

**Kent School District - Kent, WA**

- Implemented lesson plans effectively across various subjects and grade levels 1-5.
- Maintained classroom management and ensured a positive learning environment.
- Adapted quickly to different school settings and student needs.
- Supported continuity of education by following teachers' instructions and school policies.
- Provided feedback to regular teachers on student progress and classroom activities.

**EDUCATOR** | 08/2019 to 04/2020

**Devon Forest Elementary - Goose Creek, SC**

- Monitored around 70 students' progress and adjusted instruction to meet individual needs.
- Developed and implemented differentiated instruction strategies for diverse learners, ensuring individualized attention and success.
- Built relationships and communicated with parents to provide the best learning environment for children.
- Collaborated with colleagues to develop and revise curriculum and enhance learning experiences.
- Designed presentations, lessons, and documents using Canva and Google Slides.

**WAITRESS** | 07/2016 to 08/2019

**Fives Loaves Cafe - Mt. Pleasant, SC**

- Handled high-pressure situations with composure, maintaining excellent service standards even during busy shifts.
- Exhibited strong multitasking abilities, balancing multiple tables and orders while delivering prompt service.
- Maintained a clean and welcoming dining environment, ensuring a positive guest experience.
- Used cash registers and credit card machines to cash out customers.
- Collaborated with 4 wait staff to consistently provide efficient service during peak hours.

## EDUCATION

### **Google UX Design - Online**

Certificate, 09/2023

- Designed user interfaces (UI) and experiences (UX) following Google's principles and guidelines.
- Conducted user research, including interviews and usability testing, to inform design decisions.
- Created wireframes, prototypes, and mockups using industry-standard tools like Figma and Adobe XD.
- Collaborated with cross-functional teams including product managers and developers to iterate on designs.
- Implemented user-centered design methodologies to improve product usability and accessibility.

### **University of South Carolina Columbia - Columbia, SC | Bachelor of Arts**

Elementary Education, 05/2019

- Graduated with a 4.0 GPA making it on the Dean's list.
- Specialized coursework in pedagogy, child development, and curriculum design for elementary education.
- Hands-on classroom experience through practicums and student teaching in diverse school settings.
- Proficient in creating lesson plans tailored to individual learning styles.
- In-depth knowledge of fostering inclusive and engaging learning environments.

## CERTIFICATIONS

- Licensed Substitute - 06/10/2021
- Licensed Educator - 07/1/2019
- Google UX Design - 09/4/2023